



# Dushan Damian Marshall

Business Analyst

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Athurugiriya, Sri Lanka

An experienced and professional Business Analyst with strong prioritization skills and analytical ability to meet organizational goals/objectives and deadlines.

## WORK EXPERIENCE

### Fund Administrator

HSBC Data Processing Lanka (Pvt) Ltd.

05/2012 – 09/2016

- Star Performer Award for 1st Half of the year 2015 & 2016.
- Involved in migrating new projects.
- Handling transactions of top clients in UK such as JP Morgan, Goldman Sachs, and Barclays.
- Creating and Updating Procedure notes and training staff.

### Business Analyst

Mackinnons Travels (Pvt) Ltd.

09/2016 – Present

- Bravo Award within the first 6 months for the contribution towards the Annual Plan 2017/2018.
- Analyzing the main profit functions and identifying problems and bridging gaps.
- Monitoring the ISO 9001:2008 standard and migrating the standard to ISO 9001:2015 quality standard.
- Being a Management Representative to the company and taking part in all Corporate and strategy meeting to develop the business.
- Annual Planning carried out to the entire business travel vertical.
- Creating of individual targets and Profit Functional Targets and monitoring performances.
- Planning out new business development plans and maintaining good relationships with customers.
- Carrying out market research and portfolio research to understand the current market position and areas to develop.
- Brand Review Project - Creating brand awareness and carrying out researches and surveys to analyze new potential areas of expansion. Creating new customer and organizational promises and values.
- Appointed as the project coordinator for two key projects
  - Automation of the incentive scheme calculation Project
  - Clients settlement via corporate virtual card Project.

## EDUCATION

### B. Sc. (Hons) in Management

University College Dublin, National University of Ireland

## SKILLS

Critical Thinking

Project Management

Team Work

Leadership

Data Processing Skills

Planning and Organizing

Decision-Making

Attention to detail

Multi-Tasking

MS Office Suit

Analytical

## ACHIEVEMENTS

Star Performer (2015 & 2016)

Won the star performer for 1st Half of the Year 2015 & 2016. (HSBC Data Processing Lanka (Pvt) Ltd

## LANGUAGES

English ● ● ● ● ●

Sinhala ● ● ● ● ●

## INTERESTS

Sales & Marketing

Excel Solutions

Innovation

Adventure Sports

Outdoor activities

Project Management

## NON-RELATED REFEREES

**Ms. Sonali Wijesurendra**

Head of Corporate Travel and Sales

Mackinnons Travels (Pvt.) Ltd.

No.186, Vauxhall Street, Colombo 02.

Email: sonaliwi@mackinnonstravels.com Tel No:

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Mobile - 0772 112 272

**Mr. Ranjith Maligaspe**

Senior Consultant

Shield Medical (Pvt.) Ltd.

No.240/32, Densil Kobbekaduwa Mawatha, Battaramulla, Sri Lanka.

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